

Process Plan

Date: 29/03/2023

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**Receiver(s):** Departments at Faculties at Natural Science and Technical Science, Scientific Coordinators, Research Support Office, Dean's Offices.

# **VILLUM YOUNG INVESTIGATOR 2023**

Link: Call: Villum Young Investigators | (veluxfoundations.dk)

Process plan						
Date	Task	Responsible				
29 March 2023	Call opens	Villum Foundation				
29 March 2023	Process initiation Sending process plan and information to departments.	Dean's Offices at Faculty of Natural Science and Faculty of Technical Sci- ence				
30 March – 24 April 2023	Identification of and prioritizing possible applicants  The RSO can support a limited number of applications.  Departments and local scientific coordinators identify and prioritize possible applicants.  Applicants for the DFF: Sapere Aude call in March could form a gross list of eligible candidates.  The benchmarking provided by the Research Support Office can be used in the process.  Where applicable, local pitch sessions should be arranged by the Departments. The pitch sessions should focus on:  - research idea (can you build a group around it?)  - strong impact (scientific breakthroughs)  NB: Applicants may only apply a total of two times (e.g. in 2022 and 2023).	Department manage- ment/scientific coordina- tors/				
18 April 2023	Physical information meeting for all potential applicants Presentations from:	Research Support Office				





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	<ul> <li>The Villum Foundation</li> <li>Grantee</li> <li>Research Support Office</li> <li>The meeting will take place at 12.30-14.00 at AIAS, Høegh-Guldbergs Gade 6B, building 1632, room 301</li> <li>Registration for the information meeting to haugaard@au.dk no later than April 13.</li> </ul>			
24 April 2023	Deadline for enrolling applicants for RSO support in prioritised order for each department.  A prioritized list of identified applicants is sent to Rikke Hartmann Haugaard (haugaard@au.dk) at the Research Support Office.	Department management		
24 April 2023	Prioritisation of applicants By vice-deans for research based on departments' prioritized nominations.	Dean's Offices at Faculty of Natural Science and Faculty of Technical Sci- ence		
25 April 2023	Assigning Research Support Staff Based on the list of prioritised applicants, the Research Support Office assigns staff to assist in the application process: - start up meeting - plan for feedback during the application process - budget	Research Support Office		
From 25 April to deadline 2023	Supporting the applicant in the application process Support with all aspects of the application: - formalities - feedback on project description and CV - budget - letter of support  Applicants not covered by the above support will receive a budget template and slides from the information meeting.  Where available, local peer review procedures will apply.	Research Support Of- fice/Scientific coordina- tors/Department manage- ment		





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Deadline – June 8, 12:00 noon							
4 September 2023	Scheduling mock interviews Sending out process information to applicants and departments. Booking calendars.	Research Support Office					
Primo November 2023	Selected applicants are invited for interviews/unsuccessful applicants notified Urging rejected applicants to contact the Villum Foundation in order to learn what was wrong and what could be improved, and share the information with the Research Support Office.	Villum Foundation Research Support Office					
1-7 November 2023	Mock interviews Those applicants who are invited to the interview phase will get an opportunity to present their project in a setting resembling the interview at the Villum Foundation  Panel: - former grantees - senior VIP - Research Support Office staff	Research Support Office					
8-10 November 2023	Interviews at the Villum Foundation	Villum Foundation					
Ultimo December 2023	Approval or rejection of grants Urging rejected applicants to contact the Villum Foundation in order to learn what was wrong and what could be improved.	Villum Foundation Research Support Office					
Medio January 2024	Lesson learned - scientific level of applicants and applications - performance at the interviews - how can we improve?	Research Support Office/ Dean's Offices at Faculty of Natural Science and Faculty of Technical Sci- ence					





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Villum Young Investigator 2023												
Phase	Posnonsible	Activity	March	April	1ay/Jun		Sep.	Oct.	Nov.	Dec.	Jan.	
Phase Responsib		Activity	Dates				Dates					
	Villum	Call opens	29									
BEFORE	Faculties	Process initiation	29									
	Dep. / faculties	Prioritizing applicants	30 to	24								
BE	Villum / RSO	Virtual information meeting	18			<u>_</u>						
	RSO	Assigning RSO staff	25			noon						
		Start up meeting		∞		12						
DURING		Application				, 8						
		- CV		8	∞	June						
		- Project description		8	∞	1						
		- Budget		8	∞	Ž						
	Departments	- Letter of support		8	∞	DEADLINE						
AFTER	RSO	Scheduling mock interviews				DE	4					
	Villum	Invitations to interview							Primo			
	RSO	Mock interview							1-7			
	Villum	Interviews							8-10			
	Villum	Decision								Ultimo		
	RSO	Lessons learned									Medio	

#### **Additional**

 $\label{thm:condition} \textbf{Evaluation of the Villum Young Investigator Programme:}$ 

VILLUM Young Investigator grants strengthen young talents | THE VELUX FOUNDATIONS

About the programme

Villum Young Investigator | THE VELUX FOUNDATIONS

Grantees from the 2022 call for applications

Shaping the research of the future: 22 Villum Young Investigators | THE VELUX FOUNDATIONS



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